

Requirements

- Bachelor of Accounting, Finance, Corporate Finance, Islamic Finance or any related to Accounts Finance field.
- Minimum experienced 3 to 5 years in Accounts, Corporate Finance or any related field.
- Proficient computer skills

Job Description

- Provide analytical and documentation support to the Top Management of Property Development and Construction company.
- Preparation of monthly / quarterly and annual consolidated financial and management report of company which having property development and construction businesses, conduct variance analysis and propose feasible action steps based on the analysis.
- Preparation of cash flow forecast & projection, annual budget and profit forecast.
- Preparation and / or review financial model, able to give insight and analysis from all perspective inclusive treasury and tax.
- Liaise with government bodies, bankers, tax agent, auditors, Company Secretary, lawyers and other stakeholders on finance and corporate matters.
- Perform accounting functions, payment, banking transactions, and the maintaining of proper accounting records inclusive having well verse knowledge in Accounting standard, Financial Statements rules & regulations, guidelines of relevant regulatory authorities, risk management control, listing rules, etc.
- Assist and handle Corporate Finance functions and corporate exercises of the Company not limited to fund raising, mergers and acquisitions, corporate restructuring related functions, group profit and etc.
- Preparation of relevant boards papers, preparation f corporate finance report, dashboards, presentation materials and supporting materials.
- Continuously monitor and review of the covenants across the facilities and negotiate amendments and waivers with the lenders or investors where necessary.
- Managing ad-hoc projects and initiatives as needed and undertake additional responsibilities and duties as and when assigned by superior and the Company.